



# Bespoke Training Solutions

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Designed to look like 'YOUR' training... not ours!

# Key Facts:

- Over 15 years experience both training and auditing
- Courses designed by IRCA qualified ISO consultants
- A fun flow and feel to sustain concentration and uptake
- Courses can be tailored and bespoke to all businesses
- We continue to grow...

# Courses currently offered by ISO Academy Limited:

- ▶ Leadership & Management
- ▶ Emergency First Aid at Work – Level 2
- ▶ Accident Prevention and First Aid
- ▶ Health and Safety at Work
- ▶ HSE Foundation Course
- ▶ General Data Protection Regulations (GDPR)
- ▶ Display Screen Equipment
- ▶ Working From Home – Safety Essentials
- ▶ Cyber Security – Physical Risks
- ▶ Cyber Security – Digital Risks
- ▶ Cyber Security – Phishing Awareness
- ▶ Cyber Security – Handling Data
- ▶ Cyber Security – Setting Secure Passwords
- ▶ Cyber Security – Portable Storage Devices
- ▶ Cyber Security – Securing Mobile Devices
- ▶ Cyber Security – Social Media Awareness
- ▶ Cyber Security – Consequences of Information Leaks
- ▶ ISO 9001:2015 – Introduction Course
- ▶ ISO 9001:2015 – Foundation Course
- ▶ ISO 9001:2015 – Internal Auditor Course
- ▶ ISO14001:2015 – Introduction Course
- ▶ ISO14001:2015 – Foundation Course
- ▶ ISO45001:2018 – Introduction Course
- ▶ ISO45001:2018 – Foundation Course
- ▶ ISO 22301:2019 – Foundation Course


# Some examples...

- ▶ Training that's relevant and easy to navigate...

## How to start working from home

Arranging your space, tools, and mindset

Start Course



▶ 1 / 21 00:00 / 00:00
⏪ 🔊 🔍
PREV
NEXT

### Two techniques for boosting your productivity

#### Kanban method

**To Do**

**WIP**

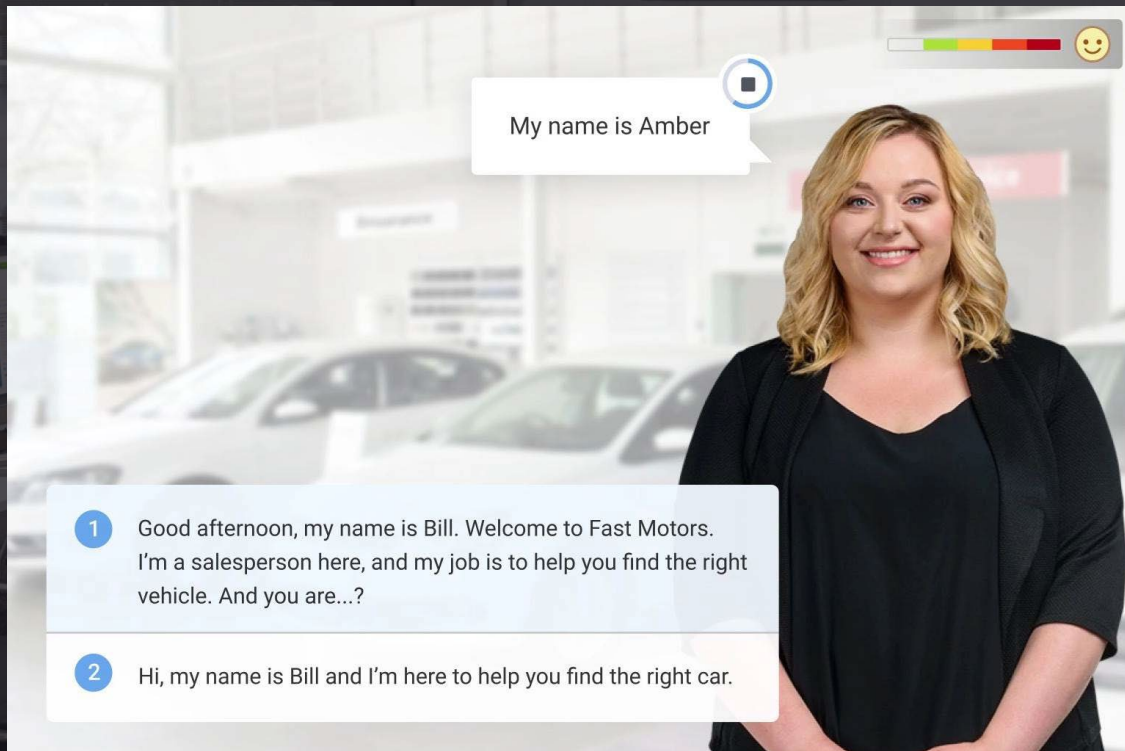
**Done**

Put simply, Kanban is a visual system for managing your tasks. It begins with a Kanban board, where you can see your entire workflow, and cards that represent each task. The board typically has several

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PREV
NEXT

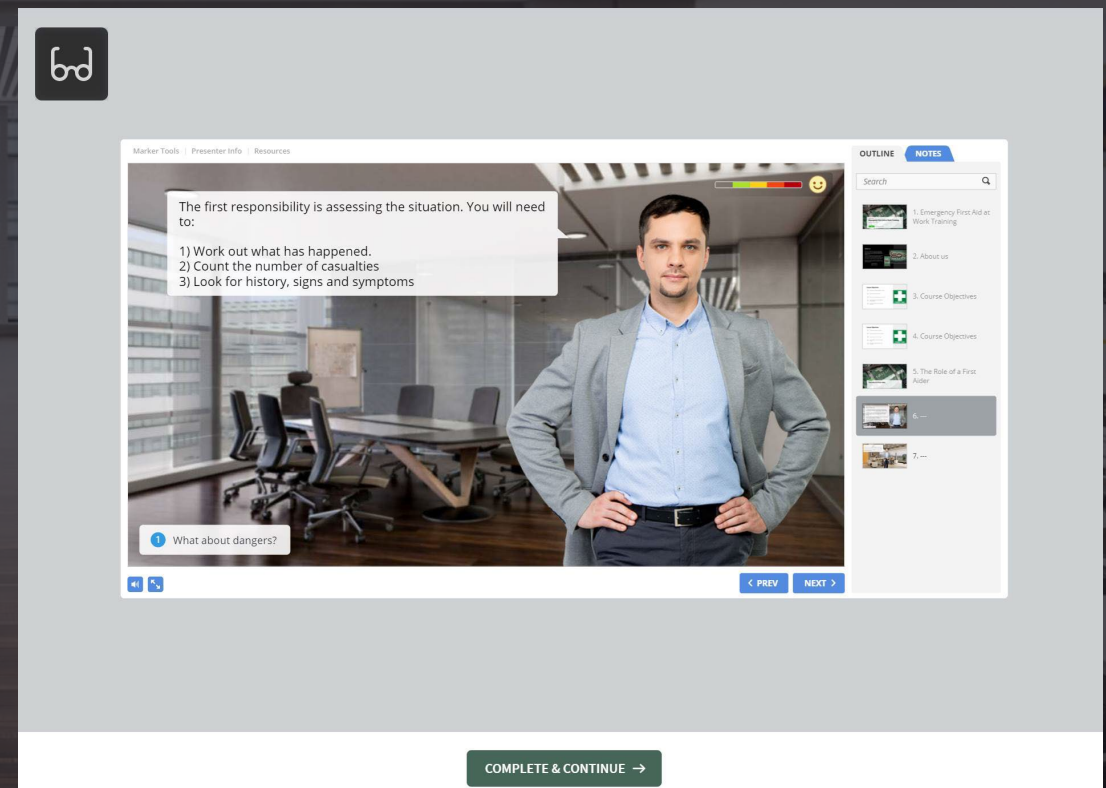
# Some examples...

- ▶ Be guided through training modules by a virtual tutor
- ▶ Insert dialog scenarios bespoke to each organisation and industry



My name is Amber

- 1 Good afternoon, my name is Bill. Welcome to Fast Motors. I'm a salesperson here, and my job is to help you find the right vehicle. And you are...?
- 2 Hi, my name is Bill and I'm here to help you find the right car.



The first responsibility is assessing the situation. You will need to:

- 1) Work out what has happened.
- 2) Count the number of casualties
- 3) Look for history, signs and symptoms

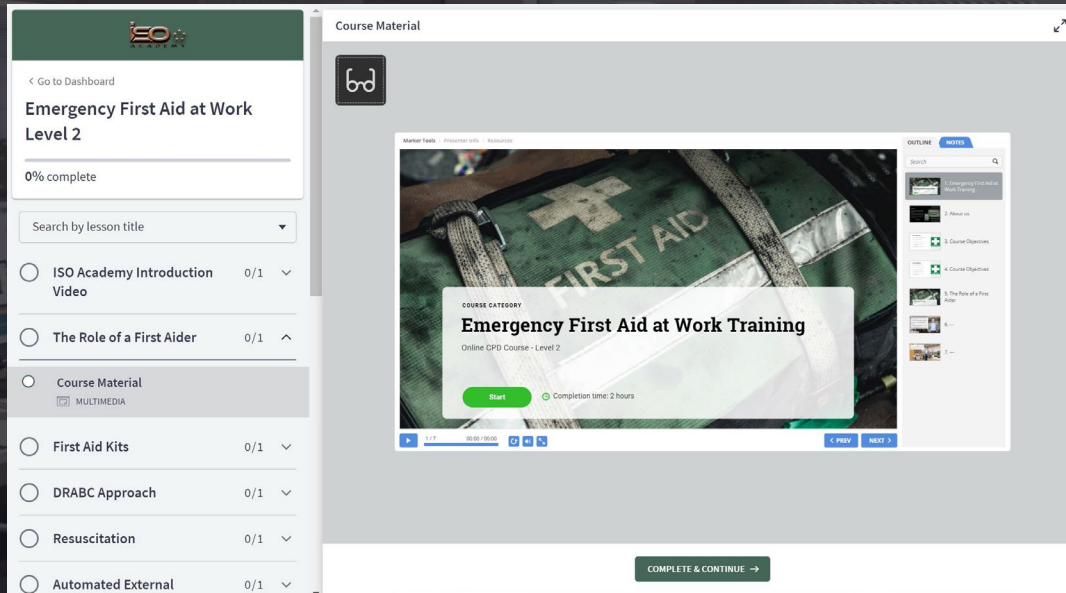
1 What about dangers?

PREV NEXT

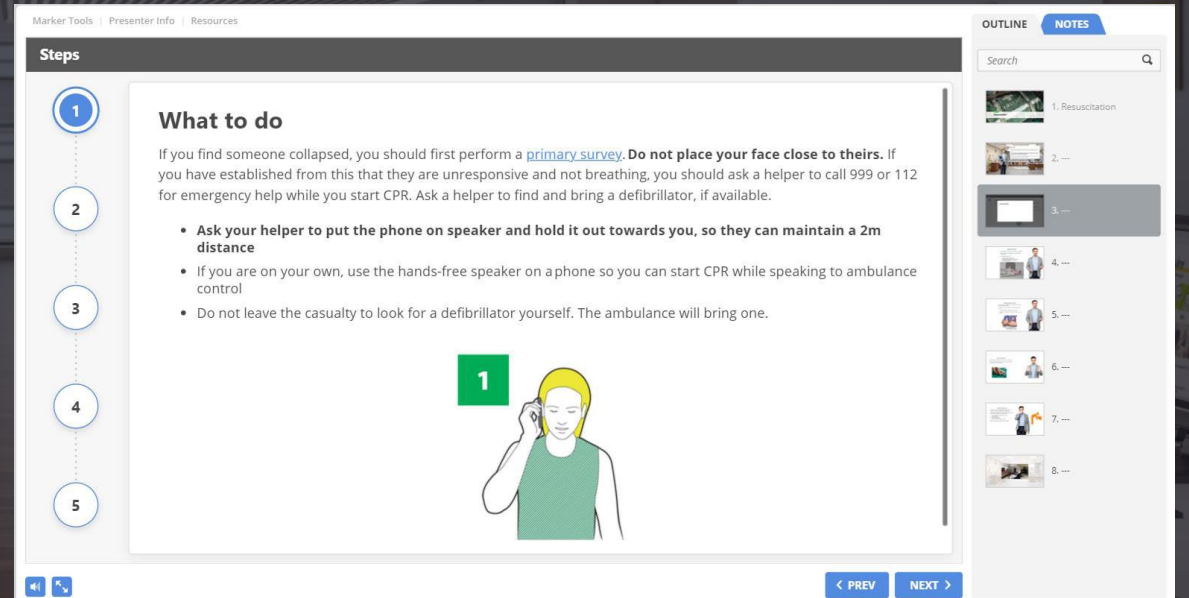
COMPLETE & CONTINUE →

# Some examples...

- ▶ Monitor course progression via automated tracking
- ▶ Insert different interactions for a blended learning approach



The screenshot shows the course dashboard for 'Emergency First Aid at Work Level 2'. The course is 0% complete. A sidebar on the left lists various course materials, including 'ISO Academy Introduction Video', 'The Role of a First Aider', 'Course Material', 'First Aid Kits', 'DRABC Approach', 'Resuscitation', and 'Automated External'. The main content area displays a video player for 'Emergency First Aid at Work Training' with a 'Start' button and a completion time of 2 hours. A 'COMPLETE & CONTINUE' button is visible at the bottom.



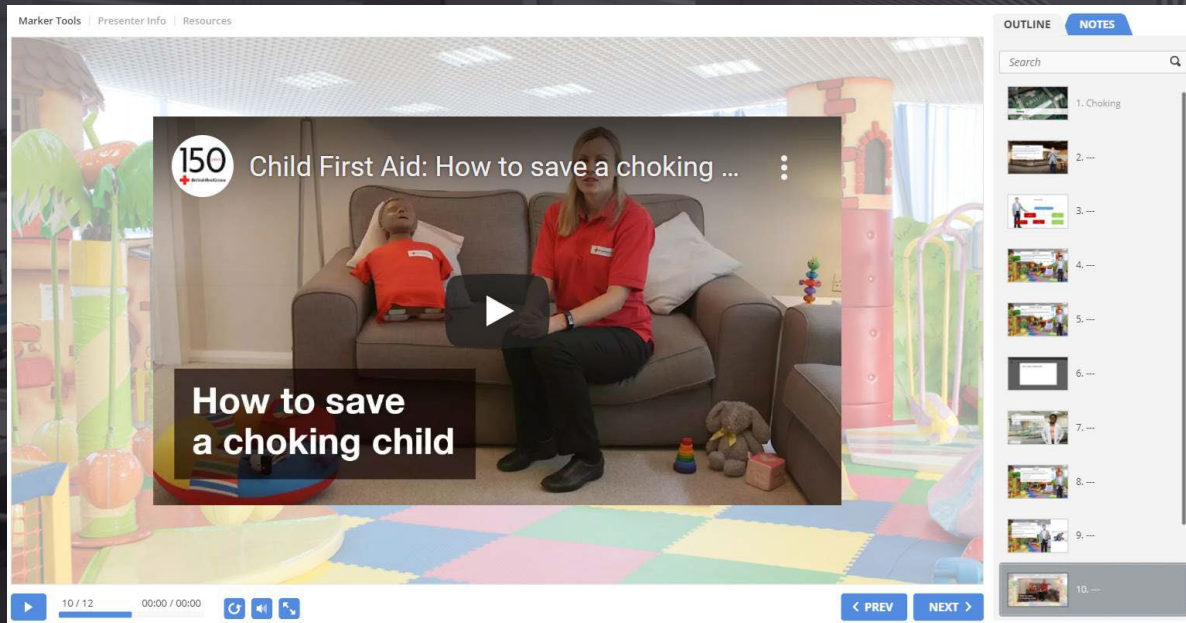
The screenshot shows a slide titled 'What to do' from the 'Emergency First Aid at Work Training' course. The slide is part of a 5-step sequence, with step 1 highlighted. The text reads: 'If you find someone collapsed, you should first perform a [primary survey](#). Do not place your face close to theirs. If you have established from this that they are unresponsive and not breathing, you should ask a helper to call 999 or 112 for emergency help while you start CPR. Ask a helper to find and bring a defibrillator, if available.'

- Ask your helper to put the phone on speaker and hold it out towards you, so they can maintain a 2m distance
- If you are on your own, use the hands-free speaker on a phone so you can start CPR while speaking to ambulance control
- Do not leave the casualty to look for a defibrillator yourself. The ambulance will bring one.

An illustration shows a person holding a phone to their ear, with a green box containing the number '1' next to it. The slide includes navigation buttons for 'PREV' and 'NEXT'.

# Some examples...

- ▶ Insert videos to support learning material or provide organisational updates
- ▶ Insert internal documents for ease of communication and improve policy knowledge



Marker Tools | Presenter Info | Resources

150 Child First Aid: How to save a choking ...

How to save a choking child

10 / 12 00:00 / 00:00

OUTLINE NOTES

Search

1. Choking
2. --
3. --
4. --
5. --
6. --
7. --
8. --
9. --
10. --

< PREV NEXT >



ISO ACADEMY

## Social Networking Policy

The following is the company's social media and networking policy, the absence of, or lack of explicit reference to a specific site does not limit the extent of the application of this policy. Where no guideline or policy exists, employees should use their professional judgement and take the most prudent action possible. Consult with your manager or supervisor if uncertain.

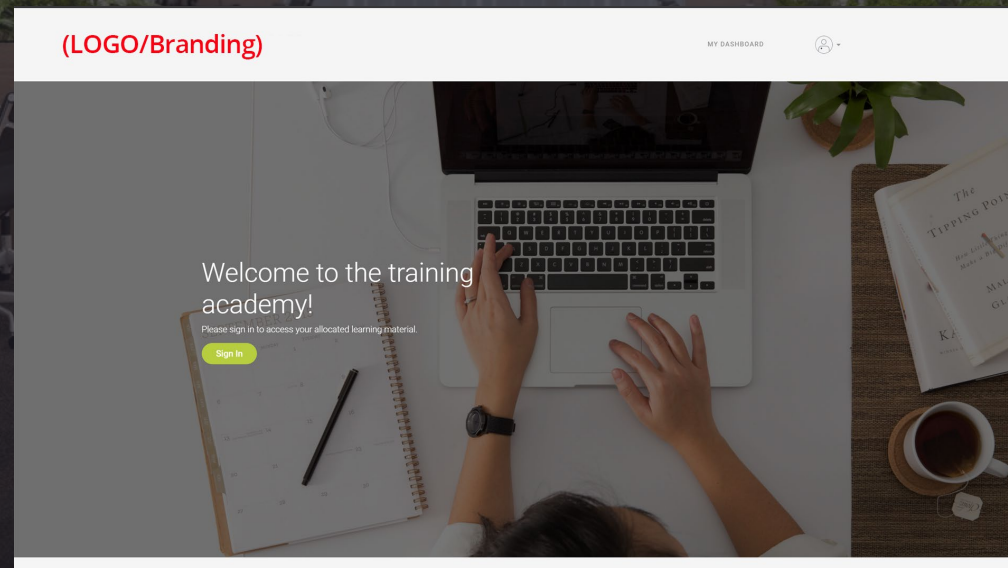
1. Personal blogs should have clear disclaimers that the views expressed by the author in the blog is the author's alone and do not represent the views of the company.
2. Information published on your blog should comply with the company's confidentiality statement and disclosure of data policy.
3. Be respectful to the company, other employees, customers, partners and competitors.
4. Social media activities should not interfere with work commitments.
5. Your online presence reflect the company. Be aware that all actions captured via images, posts, or comments can reflect that of the company
6. Do not reference company clients, partners, or customer without specific and detailed permissions.

Etc...

To increase compliance, a social media policy should be short and simple and should focus on what people **can do** rather than on what they cannot do.

# Bespoke Training Suite

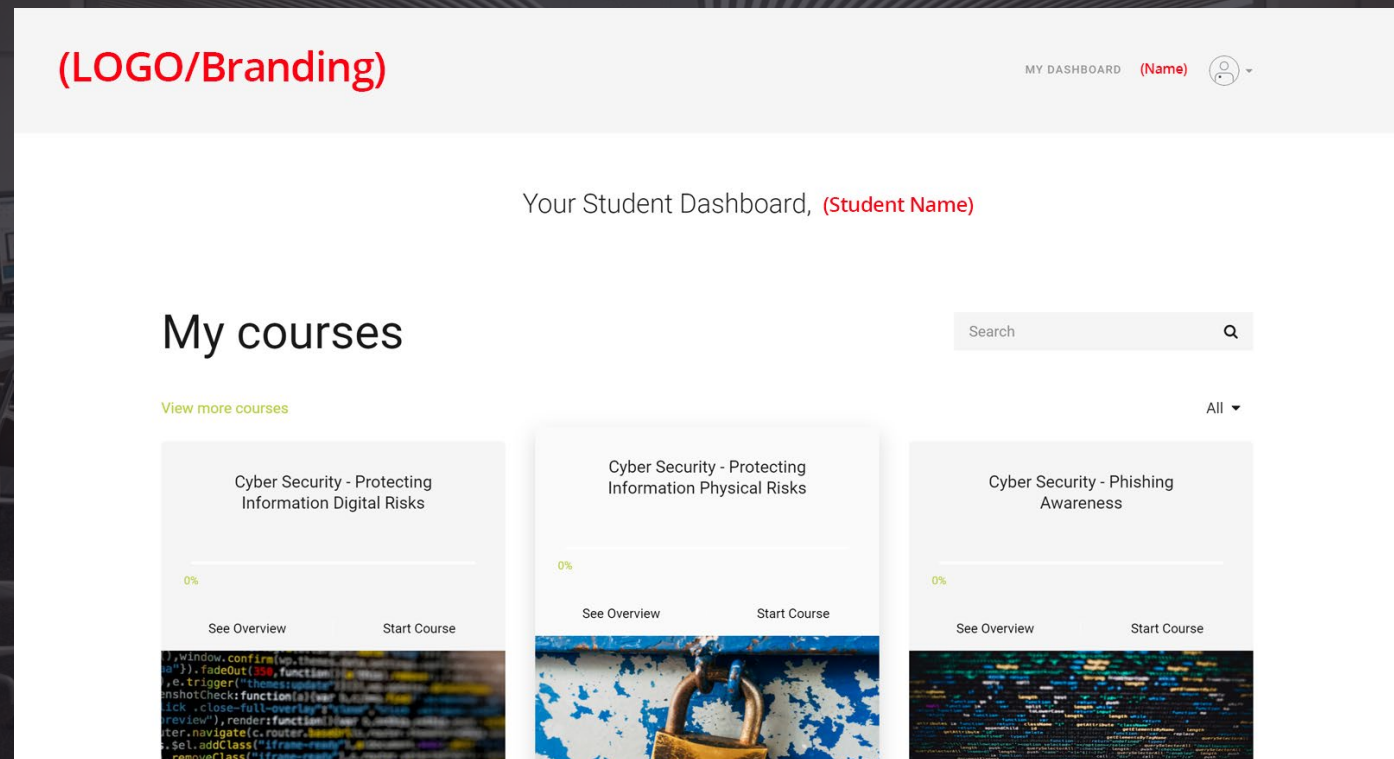
- ▶ Create your very own training platform, developed and hosted by ISO Academy.
- ▶ The platform will be a dedicated web based training solution containing all training requirements for each learner.
- ▶ Monthly reporting on training progress made – ensuring full compliance at all times.
- ▶ Colour schemes, branding, wording, imaging etc... all based around the client.





# Bespoke Training Suite

- ▶ Each learner will receive access to their very own training portal with assigned courses awaiting completion. All courses are date stamped to ensure annual compliance. For example, an annual DSE assessment or Health & Safety refresher.



The screenshot displays a user interface for a training portal. At the top left, there is a red placeholder for a logo or brand name, labeled "(LOGO/Branding)". To the right of this is a navigation bar containing "MY DASHBOARD", a user name "(Name)", and a profile icon. Below the navigation bar, the main heading reads "Your Student Dashboard, (Student Name)".


The central section is titled "My courses" and includes a search bar with the text "Search" and a magnifying glass icon. Below the search bar, there is a dropdown menu currently set to "All".

Three course cards are displayed in a row, each with a 0% progress indicator and two buttons: "See Overview" and "Start Course".

- Course 1:** "Cyber Security - Protecting Information Digital Risks". The background image shows lines of code.
- Course 2:** "Cyber Security - Protecting Information Physical Risks". The background image shows a blue and white textured wall with a yellow padlock.
- Course 3:** "Cyber Security - Phishing Awareness". The background image shows a colorful digital data visualization.


# Bespoke Training Suite

- ▶ Each learner will be invited to set up their own login details along with any personal credentials.

(LOGO/Branding)
MY DASHBOARD (Name) 

- Profile
- Password
- Certificates
- Notifications
- Billing
- Order History

## Your Profile



UPLOAD NEW IMAGE

Email

First name

Last name

Company

Professional Title

Timezone


London
▼

Save Changes

# Bespoke Training Suite

- ▶ Each learner will have access to view and download any certificates from course completion to keep safe within their development files.
- ▶ All certificates evidence 'Issued date', 'Expiry Date' and course name.

(LOGO/Branding)


MY DASHBOARD (Name) 

## My Account

- Profile
- Password
- Certificates
- Notifications
- Billing
- Order History


### My Certificates

View and download your course certificates below:

Course	Completed At	Certificate
Cyber Security - Socia...	December 01, 2020 12:53	<a href="#">View</a> 

HOME

(LOGO/Branding)

MY DASHBOARD (Name) 

### CERTIFICATE OF COMPLETION




This is to certify that

**(Student Name)**

Has pursued studies and completed all the requirements

**Cyber Security - Social Media Awareness**

**(LOGO/Branding)**

Issued: 2020-12-01      Expires: 2021-12-01      Certificate ID: adfsmjpk7

Student: (Name)    School: (ISO Academy/bespoke academy)    Course: Cyber Security - Social Media Awareness  
 Certificate ID: adfsmjpk7    Issued: 2020-12-01    Expires: 2021-12-01

[in](#) [f](#) [t](#)
COPY LINK
DOWNLOAD PDF

# Bespoke Training Suite

- ▶ All 'course player' software can be branded to each client.

You are previewing all course lessons

Go to Dashboard

**Cyber Security - Protecting Information Physical Risks**

50% complete

Search by lesson title

- Introduction 1/1
- Intro VIDEO < 1 MIN
- Protecting Information Physical Risks 0/1

Course material

Marker Tools Presenter Info Resources

**Main Menu**

(LOGO/Branding)

- Module 1 Physical Risks (Desktop Computer)
- Module 2 Physical Risks (Laptop Computer)
- Module 3 Whiteboard
- Module 4 Printing station
- Module 5 Cabinet and window
- Module 6 Summary

OUTLINE NOTES

Search

- Cyber Security - Protecting Information (Physical Risks)
- Main Menu
- ...
- ...
- Physical Risks
- ...
- ...
- Physical Risks
- ...
- ...

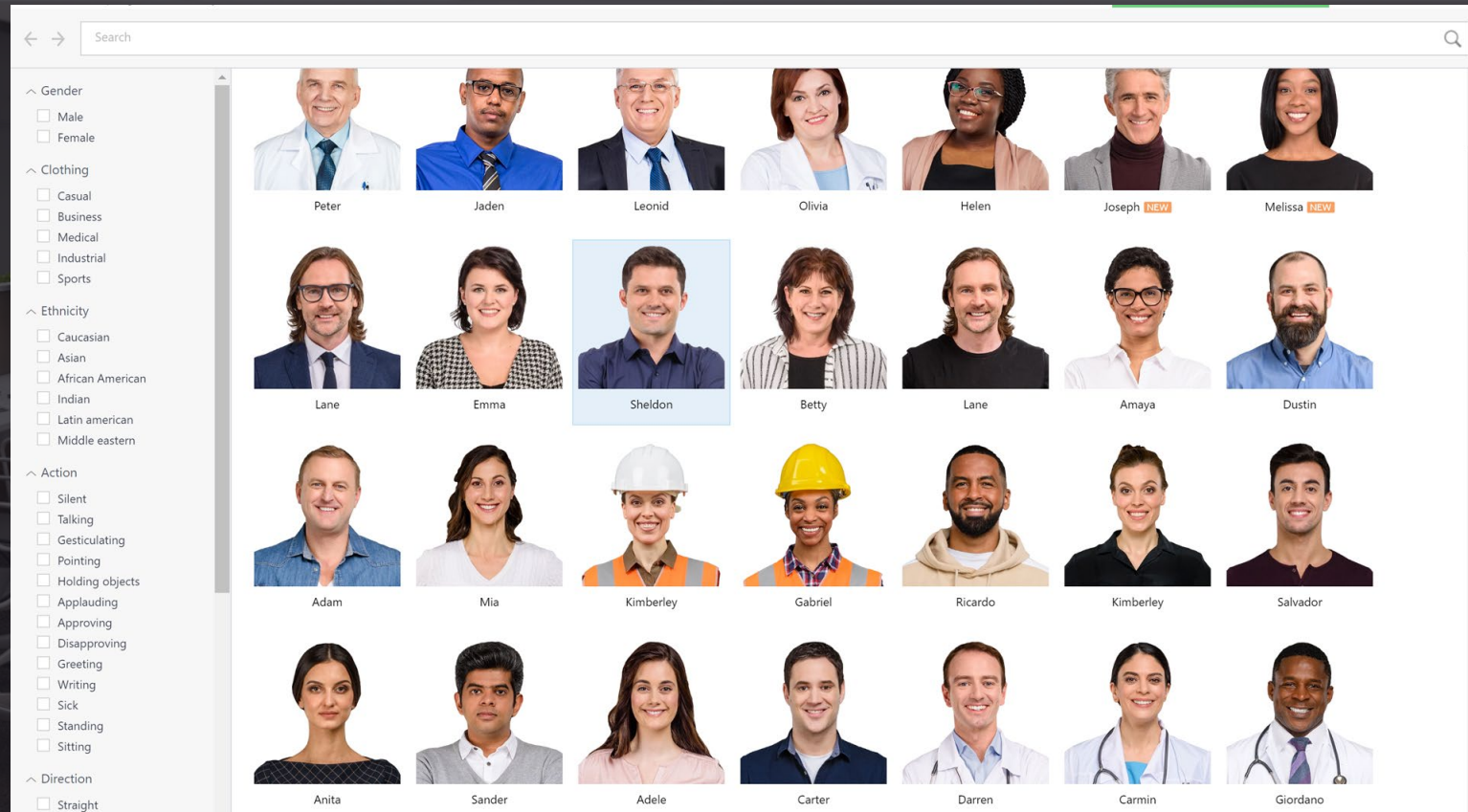
2 / 22 00:00 / 00:00

PREV NEXT

COMPLETE & CONTINUE →

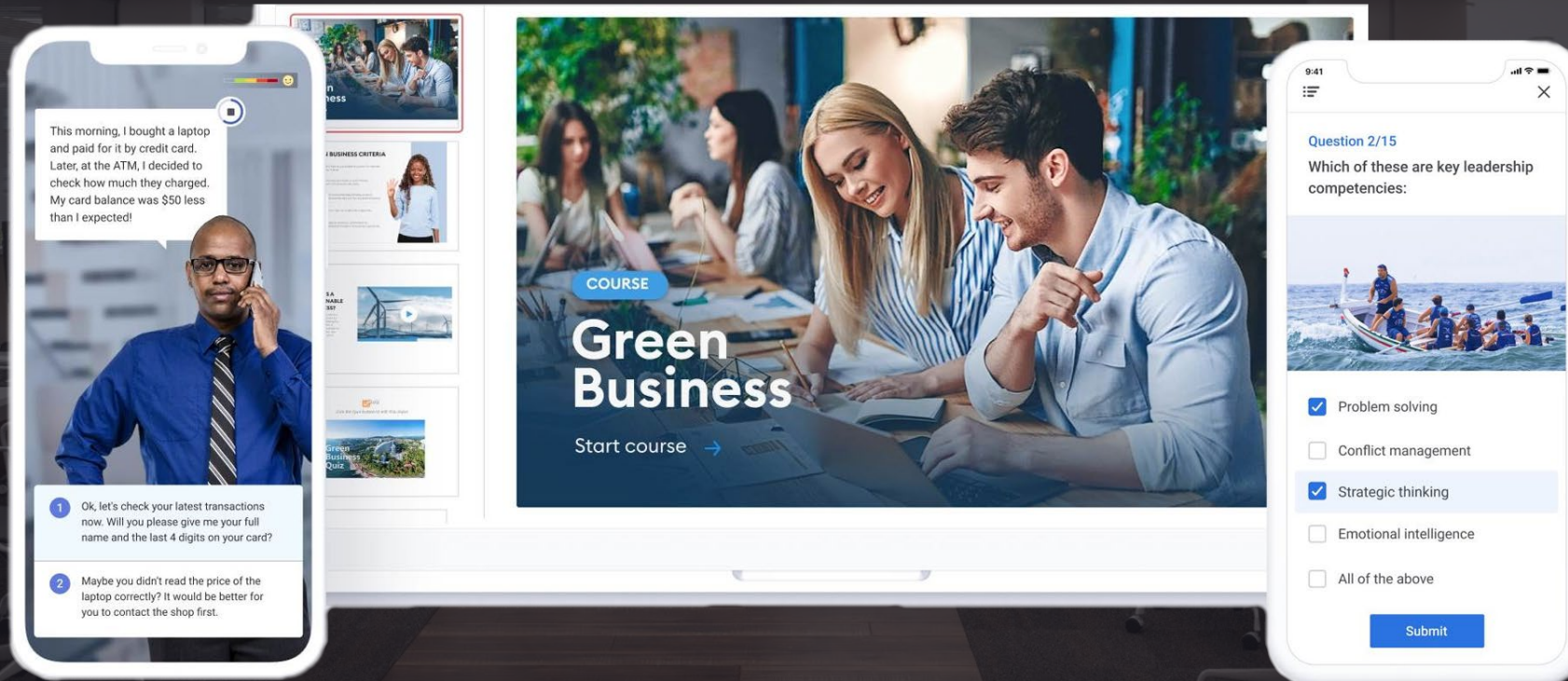
# Bespoke Design

- ▶ With hundreds of character choices from different roles and industries to guide learners through courses to create a relatable tutor.



# Bespoke Design

- ▶ Access training anytime, from anywhere, on any device.



# Bespoke design can help support:

- ▶ Organisational induction training
- ▶ Organisational CPD commitments
- ▶ Specialised role training
- ▶ Annual Health and Safety training
- ▶ Annual DSE training
- ▶ Annual Cyber Essentials training
- ▶ Annual ISO audit preparation
- ▶ And much more...