



FLORIDA STATEWIDE GUARDIAN AD LITEM OFFICE



Dennis W. Moore
Interim Executive Director

To: Guardian ad Litem Circuit Directors

From: Dennis W. Moore,
Interim Executive Director

Date: July 1, 2022

Re: Out of State travel for child visits

Consistent with the implementing language of the FY 2022-23 General Appropriation Act, I am hereby authorizing volunteers to visit children placed in out of state placement under the following conditions:

1. The child's current placement is less than 50 miles outside the State of Florida border,
2. The Circuit Director was advised of the trip, in advance, and authorized it via email, and
3. If travel reimbursement is requested, a copy of the Circuit Director's approval and this memo are attached to the volunteer's travel voucher form.

All other out-of-state travel must be approved by me, on a case-by-case basis before the trip takes place and a copy of my approval is included with any request for reimbursement of travel expenditures.