

ADDENDUM A
(Monthly Invoice)

1. Agent will provide a one-time New Associate Fee (currently at \$25) to Keller Williams Realty included on their first monthly invoice.
2. **Licensee will provide monthly payment to Keller Williams International for the KWRI Agent Fee (currently at \$70.00) which includes KW Email, KW Marketing, a personal website in Command, access to training and resources, and subsequently collect from the Agent.**
3. Licensee will provide an annual payment to Keller Williams International for the KWRI Agent Renewal Fee in January (currently at \$25.00) and subsequently collect from the Agent.
4. **Licensee will provide appropriate and adequate Errors & Omission insurance for each Agent and will subsequently collect a “per agent” share on a monthly basis (\$26.96). The Market Center carries an Error & Omission insurance deductible and in the case of a suit, the Agent is responsible for the deductible.**
5. Licensee will provide monthly payment to PRIME MLS for membership and will subsequently collect from the Agent. PRIME MLS costs: \$90.00 per quarter for membership
6. Licensee will provide each Agent with local support services for inbound call activity and voicemail support.
7. Licensee will make available non-private/shared workstation space for each Agent at no cost. *All other space arrangements will be charged on an actual pro rata cost basis (rent, utilities, maintenance, et al).
8. Licensee will provide the facilities for the copy services and subsequently collect from the Agent on a monthly basis. This shall be based on unique user codes provided to each Agent. Copy/Print charge - \$.05 Black & White and \$.15 Color.
9. **Licensee will provide monthly payment to Showingtime (currently \$16.00) for the purpose of scheduling cooperating broker appointments which is Market Center Policy and will subsequently collect from the Agent.**
10. **Licensee will provide monthly payment to ListHub (\$1.00) for the use of supplying internet access for all Agent’s listings from KWLS and will subsequently collect from the Agent.**

Agent Signature _____

Date _____

Licensee _____

Date _____

Items in bold are included in the basic office fee of \$113.96 per month.