

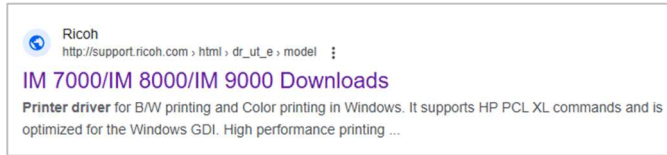
INSTALLING PRINTER (PC)

Chromebooks, Tablets and Phones are unable to be connected to the Printers.

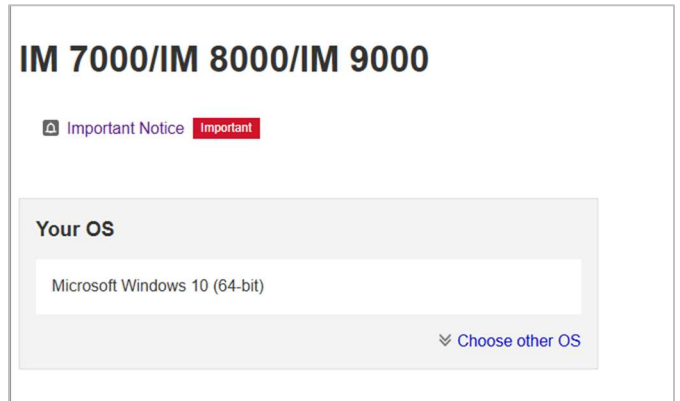
For the computer to recognize the printer it needs to be on the same Wi-Fi as the computer.

DOWNLOAD PRINT DRIVER

1. Open Your Web browser
2. Search Ricoh Print Driver IM 8000

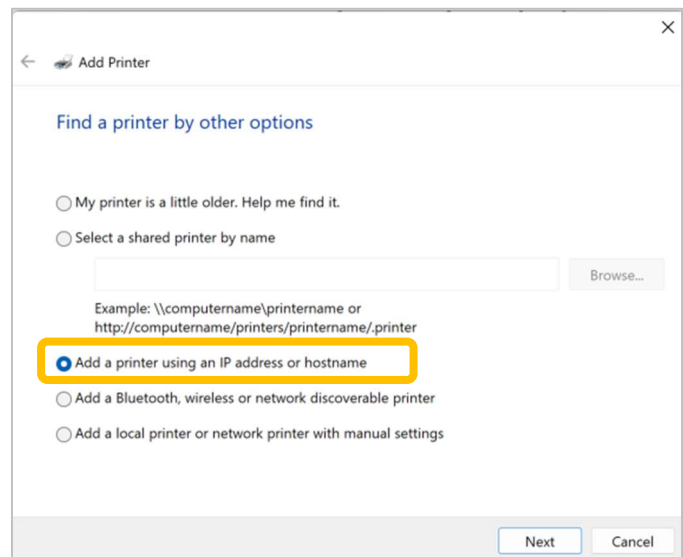
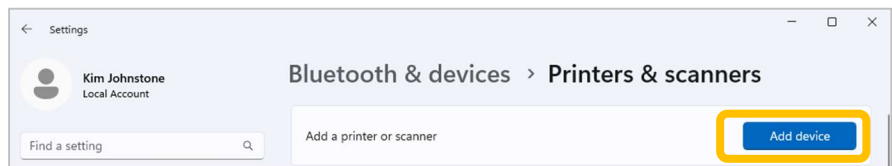


3. Select Operating System
4. Select Printer Driver: Click Download & Follow Instructions



INSTALL INSTRUCTIONS (PC)

1. Go to Settings
2. Search for Printer
3. Select Printer & Scanners
4. Click Add Printer
5. Click Add Manually
6. Select Add a Printer using an IP Address or hostname & click Next



INSTALLING PRINTER (PC)

7. Select Device Type: TCP/IP Device
8. Enter IP Address
9. Uncheck Query the printer and automatically select driver to use & Click Next

BEDFORD OFFICE

Front: 192.168.15.5

Back: 192.168.15.40

LONDONDERRY OFFICE

192.168.16.235

CONCORD OFFICE

10.1.10.112

KEENE OFFICE

192.168.50.5

← Add Printer

Type a printer hostname or IP address

Device type: TCP/IP Device

Hostname or IP address:

Port name:

Query the printer and automatically select the driver to use

Autodetect detects WSD and TCP/IP printers.
To search for an IPP printer, IPP must be selected from the drop down menu.

Next Cancel

10. Select Print Driver & Click Next

← Add Printer

Install the printer driver

Choose your printer from the list. Click Windows Update to see more models.
To install the driver from an installation CD, click Have Disk.

Manufacturer	Printers
LANIER	PCL6 V4 Driver for Universal Print
Microsoft	RICOH IM C8000 PCL 6
NRG	RICOH IM C8000 PCL 6
RICOH	RICOH IM C8000 PCL 6
	RICOH PCL6 V4 UniversalDriver V4.4

This driver is digitally signed. [Tell me why driver signing is important](#)

Windows Update Have Disk...

Next Cancel

11. Enter Printer Name & Click Next

12. Click Finished

← Add Printer

Type a printer name

Printer name: RICOH IM C8000 PCL 6

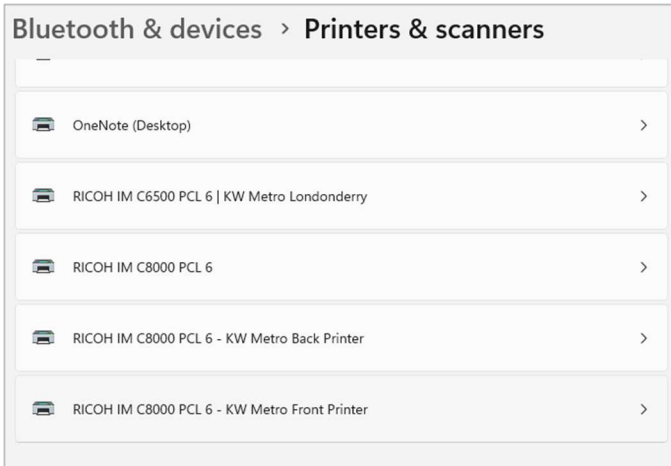
This printer will be installed with the RICOH IM C8000 PCL 6 driver.

Next Cancel

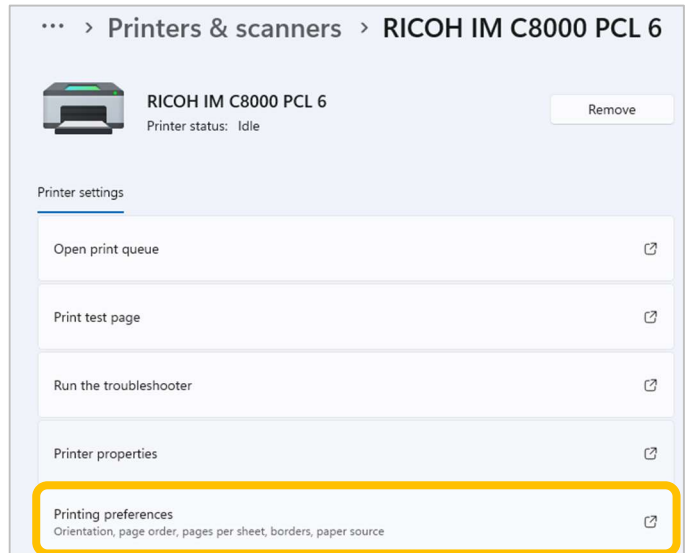
INSTALLING PRINTER (PC)

ADD PRINTER CODE (PC)

1. Click on Printer

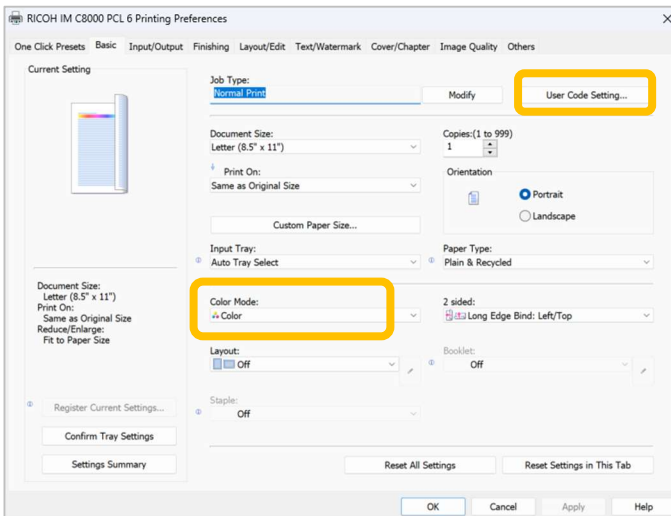


2. Open Printer Preferences



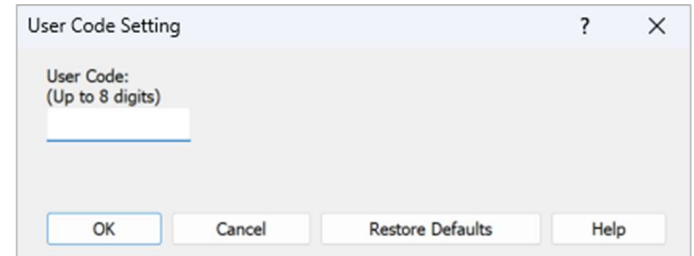
3. Change Color Mode to Black & White

4. Click User Code Settings



5. Enter Your 4 Digit Copier Code & Click Ok

6. Click Ok



7. Click Print Test Page