

## **Tips for Taking the Exam**

### **General advice and information:**

- Read the question carefully – It's easy to misread the question. Many examinees do not fully read the question and give an incorrect answer.
- Questions are direct - Answer the question as stated. Do not over-think the question. To our knowledge, there are no "trick" questions. Many examinees miss this point.
- You may find similar questions in the exam. Answer each one independently as each is slightly different and is exploring another facet of your knowledge on the topic.
- The examiner (person grading your exam) does not know who you are. Each exam is numbered and your identity is unknown to the examiner.
- While you have the ability to bring and use any book you want, looking things up can take an amazing amount your time. There are almost 360 questions and six hours (360 minutes); do the math.

### **Tips for True and False and Multiple Choice:**

True and False. Answer these questions as quickly as possible. Don't think too much; there are no trick questions. If you are not sure, you can skip the question until later when you are at the end of this section, or when you are at the end of the exam. Filling them in before going on to the next section is preferable.

Multiple-choice questions may have multiple answers. Failing to choose a correct answer when there is more than one will cause a deduction. If there are four choices, any of and more than one could be correct. The examiner (person grading your exam) is instructed to count each correct answer as one point. In the event that there are two answers and you miss one, you will receive 0 points since one right answer will be cancelled out by an incorrect or missing answer.

### **Tips for Short Essay, Essay Questions and Chart Delineation:**

Be sure to answer the question as given. Read carefully. Answer these as directly and concisely as possible. Looking up information from your resources is fine if you only need to do this a few times. It can waste a lot of time you need for the other parts of the exam. Adding extra words or explanations will not earn you extra points on the ones you know. Save your ability to expound further for the written chart interpretation questions.

The essay questions and chart delineation questions give you almost 50% of your points, but may take up more of your total time. Read these questions very carefully to know what you are looking for in the charts. Mark-up the provided charts as you please. Make notes or outlines on a scratch paper if necessary to organize your thoughts. Use complete sentences. Using only

short phrases and keywords will not earn very many points. You may even want to do these sections of the exam first. Examiners specifically look for both the written interpretation and the astrological reasoning in marking those statements.