

# Level 5 Award – Sustainable Business Manager

## Application Form

Please complete all areas of the application and sign to agree with our terms. Your line manager needs to sign to agree with our terms as well.

This course will be delivered by Estu Global and all applicants must meet the requirements of Estu Global and HCF Training & Development. Please visit the [Estu Global website](#) for full details.

**The dates of the next cohort will be communicated to you when available**

Please return the signed/completed form and payment to: [hcftraining@hertscf.org.uk](mailto:hcftraining@hertscf.org.uk)

### Organisation details:

Organisation name:			
Organisation address:			
Organisation website:			
Company registration / Charity number:			
Subsidised places on this course are only available to eligible voluntary sector organisations (charities, CICs, CIOs etc.) operating in Hertfordshire. Details available on the <a href="#">Sustainability Leadership Skills Bootcamp</a> webpage, or email <a href="mailto:hcftraining@hertscf.org.uk">hcftraining@hertscf.org.uk</a> with any queries.			

### Applicant's details:

First and last name:			
Email address:			
Work tel number:		Mobile number:	
Job title			
Do you have any support needs (e.g. disability, visual/hearing impairment, dyslexia?)? If yes, please provide more information:			

### Qualifications/ Training:

Highest Qualification:
Highest qualification achieved in English:

To be admitted onto this course you are required to have a minimum Level 2 English qualification, (i.e. O Level pass, GCSE A-C grade or Adult Literacy Level 2). If you do not have one of these, your level will be assessed.

**Professional / work-based training:**

## Reasons for applying:

Please briefly describe your role and how this course will benefit your organisation:

## Applicant's confirmation:

- I confirm I am eligible for the HCF Green Herts bursary (details available on the [Sustainability Leadership Skills Bootcamp](#) webpage, or email [hcftraining@hertsdf.org.uk](mailto:hcftraining@hertsdf.org.uk) with any queries).
- I understand that I will need to submit an assignment(s) as part of the assessment.
- I understand that following the programme I will need to provide evidence of having taken on additional responsibilities related to learning from the course.
- I am over the age of 19 on May 31st 2024 and have the right to work in the UK.
- I confirm that I have fully declared my support needs.
- I am eligible for this funded training and will commit to attending all course dates (online and in-person) and complete assignments within the given timescales.
- I appreciate that my application is not guaranteed and is subject to HCF's receipt of an employer/tutor contribution. This will be based on my organisation's income as declared in our annual report:

**£0-£100,000 = £50**

**£100,000-£500,000 = £100**

**£500,000+ = £150**

<b>Signed:</b>	
<b>Print name:</b>	

Please note: Applicants will be taken through a short assessment and funding interview with Estu Global in which they will be asked to share financial information related to payroll/income, including NI number.

## Line Manager Confirmation:

I confirm that I have read the course outline and I believe this candidate to be suitable for this course. I have also read the candidate's form and believe it to be true to the best of my knowledge. I confirm that I will support this candidate and facilitate their attendance and completion of assignment work during the provision of this course.

**I agree that our organisation is liable to incur the full fee of this course (£540) if the candidate does not complete the course. (Completion means assignments and portfolio as well as attendance).**

Signed:		Print name:	
Work tel number:		Mobile number:	
Email address:			

**You can pay your course contribution fee online via our website or request an invoice upon application.**

### Data protection:

By completing this form you are agreeing to allow HCF to use the information provided for the administration and delivery of the training and to retain your details on our database. To facilitate training HCF will share this information with the training provider. Your name(s) and organisation details will be shared with the funder for monitoring purposes only. Your data will not be passed onto any other third parties. It will be held until such time when you request that it is removed or HCF chooses to remove it.

**Staying in touch:** Tick here if you wish to receive the following HCF Newsletters by e-mail:

HCF News (grants, events, research etc.)		HCF Training and Development News	
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