



QME Kickoff Syllabus

8 Hours Live (In-person) Continuing Education

COURSE OBJECTIVE

To teach new or inexperienced QMEs how to perform the duties of a skilled musculoskeletal QME through the entire life cycle of a California Work Comp case.

Inexperienced QMEs will learn how to perform the duties of a skilled MSK QME. We'll reenact the full life cycle of a real redacted case, from the point an AA requests a panel until both parties depose the QME. Students will complete the course having a firm understanding of the QME panel process, reviewing records, conducting an exam, taking measurements, properly applying the AMA guides, including advanced impairment ratings, and preparing a report that meets the standard of substantial medical evidence.

This course will fulfill the CE requirement of 4 hours of instruction in disability impairment ratings and 4 additional hours.

COURSE CONTENT

Lifecycle Of a Case, Part 1: “See One”

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| 1) See How Applicant Attorney Prepares a Case Rand Mansour, Esq, | 1 hour |
| a. Files the claim | |
| b. Requests a panel | |
| c. Strikes the panel | |
| d. Cover letters, etc. | |
| e. Exchange/ negotiate records | |
| 2) See How the QME Works the Case Dr. Mark Zuber, D.C. | 1.5 hours |
| a. Reviews the cover letter request | |
| b. Conducts the eval | |
| i. History | |
| ii. Measurements and impairment ratings, etc. | |
| iii. Dictating | |
| iv. Finished report | |
| 3) Rand Mansour, Esq. as AA | 1 hour |
| a. AA (Rand Mansour) deposes QME (Dr. Zuber) | |
| 4) QME and AA Review, Q&A, and Discussions | 1hour |



Lifecycle Of a Case, Part 2: “Do One” Small Group Breakouts

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| 5) Dr. Zuber and Dr. Jurica Intro Sample Case and Instructions | 30 min |
| 6) Breakouts “Do One” | 2 hours |
| a. Reviews the cover letter request | |
| b. Conducts the eval | |
| i. History | |
| ii. Measurements and impairment ratings, etc. | |
| iii. Dictating | |
| iv. Report prep | |

Lifecycle Of a Case Part 3: “After-Action Review”

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| 7) Dr. Zuber and Rand Mansour conduct an “after-action” review | 1 hour |
| a. Demonstration of Report QA | |
| b. Deposition prep and best practices | |

Live Instruction

June 20, 2026 @ 8 am-5 pm PT

Marina Del Rey Hotel: <https://www.marinadelreyhotel.com/>

13534 Bali Way

Marina del Rey, CA 90292

(310) 301-1000

[Map](#)